

**Board of Commissioners**

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Charlotte J. Nash, Chairman  
Jace W. Brooks, District 1  
Lynette Howard, District 2  
Tommy Hunter, District 3  
John Heard, District 4



Official

**Work Session Minutes**  
**Tuesday, February 20, 2018 - 10:00 AM**

Present: Charlotte J. Nash, Jace Brooks, Lynette Howard, Tommy Hunter, John Heard

**I. Call To Order**

**II. Approval of Agenda**

{Action: Approve Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**III. New Business**

**I. Commissioners**

**2018-0145 Approval** of appointment to the Zoning Board of Appeals. Term expires February 28, 2019. Incumbent Jim Nash. Chairman's Appointment

Consent – Nash – Appoint Jim Nash

**2018-0146 Approval** of appointment to the Zoning Board of Appeals. Term expires February 28, 2019. Incumbent Tim Thornberry. District 1/Brooks

Discussion – Brooks

**2018-0147 Approval** of appointment to the Zoning Board of Appeals. Term expires February 28, 2019. Incumbent Michelle West. District 2/Howard

Discussion – Howard

**2018-0148 Approval** of appointment to the Zoning Board of Appeals. Term expires February 28, 2019. Incumbent Jeff Timler. District 3/Hunter

Consent – Hunter – Appoint Jeff Timler

**2018-0149 Approval** of appointment to the Zoning Board of Appeals. Term expires February 28, 2019. Incumbent Matt Peavy. District 4/Heard

Consent – Heard – Appoint Matt Peavy

**2018-0215 Approval** to appoint Curtis Northrup, Gwinnett Municipal Association Representative to the Gwinnett Animal Advisory Council. Term expires December 31, 2019.

Consent – Brooks

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**III. New Business**

**2. Multiple Departments**

**2018-0153 Approval** to renew OS005-15, purchase of office supplies on an annual contract (March 01, 2018 through February 28, 2019), for all County departments, with Office Depot, Inc., through utilization of the National Intergovernmental Purchasing Alliance competitively procured contract, base amount \$500,000.00. (Staff Recommendation: Approval)

**Consent – Brooks**

**3. Community Services/Tina Fleming**

**2018-0142 Award BL005-18**, on-call irrigation systems and pump station services on an annual contract (February 21, 2018 through February 20, 2019), to low bidder, ACS Landscape Management, Inc., base bid \$250,000.00. (Staff Recommendation: Award)

**Consent – Howard**

**2018-0169 Award BL101-17**, playground renovations at Mountain Park and George Pierce Parks, to low responsive bidder, Landscape Structures, Inc., amount not to exceed \$725,192.22. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by various SPLOST Programs. District 1/Brooks and District 2/Howard (Staff Recommendation: Award)

**Consent – Howard**

**2018-0171 Award BL102-17**, EE Robinson Park maintenance building improvements, to low bidder, Woodwind Construction Company, Inc., amount not to exceed \$294,000.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the 2014 SPLOST Program. District 1/Brooks (Staff Recommendation: Award)

**Consent – Brooks**

**4. Financial Services/Maria Woods**

**2018-0138 Approval** of the December 31, 2017 Monthly Financial Status Report and ratification of all budget amendments. Approval/authorization of a resolution amending the FY2017 budget to reflect adjustments to revenues based on actual receipts and anticipated appropriations. (Staff Recommendation: Approval)

**Consent – Heard**

### **III. New Business**

#### **5. Information Technology Services/Abe Kani**

**2018-0124 Award BL001-18**, provision of on-demand installation services for voice & data wiring on an annual contract (February 20, 2018 through February 19, 2019), to low bidders, Core Technologies, Inc. and Ideal Communications, Inc., base bid \$180,000.00 (this represents an 8% decrease over the previous contract). (Staff Recommendation: Award)  
**Consent – Howard**

#### **6. Law Department/William J. Linkous III**

**2018-0137 Approval/authorization** for the Chairman to execute a Purchase and Sale Agreement between Gwinnett County, Georgia and Susan F. Eldridge a/k/a Susan E. Salter, to purchase 33.90 acres of land, more or less, located in Land Lot 126 of the 6th District, Gwinnett County, Georgia, Tax Parcel Identification No. R6126 193, for the amount of One Thousand Two Hundred Fifty (\$1,250.00) Dollars per acre, including the authority to execute any and all documents necessary to consummate the transaction. Subject to approval as to form by the Law Department. District 2/Howard  
**Consent – Howard**

**2018-0164 Approval/authorization** for the Chairman to execute a Notice of Waiver of Right of First Refusal, waiving the right to repurchase the former Jackson Creek Water and Reclamation Facility, as set forth in the Purchase and Sale Agreement between Gwinnett County, the Gwinnett County Water & Sewerage Authority, and the Lilburn Downtown Development Authority dated June 20, 2012. Subject to approval as to form by the Law Department.  
**Consent – Howard**

**III. New Business**

**7. Planning & Development/Kathy S. Holland**

**2018-0114 Approval** of Waiver of Time Lapse Requirement for Zoning. The applicant, Jose Ramos, requests waiver of the twelve month time lapse requirement for zoning. The prior case, RZR2017-00009, was approved for R-100 (Single-Family Residence District) by the Board of Commissioners in May, 2017. The applicant is seeking March, 2018 hearing dates for a proposed Change in Conditions (CIC2018-00003) to modify conditions of zoning related to building architecture. The property is located in the 4800 Block of Spout Springs Road and the 2100 Block of Old Flowery Branch Road. District 3/Hunter

**Consent – Hunter**

**2018-0140 Approval/authorization** for the Chairman to execute an Ordinance Amending Sections 74-46 through 74-50 of the Code of Ordinances of Gwinnett County relating to the Development Advisory Committee. Subject to approval as to form by the Law Department.

**Discussion – Heard**

**8. Transportation/Alan Chapman**

**2018-0151 Approval** to renew BL012-16, purchase of traffic control signs, street name signs and u-channel posts on an annual contract (March 02, 2018 through March 01, 2019), with Vulcan, Inc. dba Vulcan Signs/Vulcan Aluminum, base bid \$200,000.00. (Staff Recommendation: Approval)

**Consent – Hunter**

**2018-0162 Approval** to renew BL115-13, construction and/or replacement of concrete curbs, gutters, basin lids and sidewalks on an annual contract (March 01, 2018 through February 28, 2019), with Gregory Bridge Company, base bid \$700,000.00. (Staff Recommendation: Approval)

**Consent – Hunter**

### **III. New Business**

#### **8. Transportation/Alan Chapman**

**2018-0168 Approval/authorization** for the Chairman to execute a Memorandum of Understanding (MOU) with Georgia Department of Transportation for the Georgia Unified Certification Program (UCP). The MOU sets forth the terms under which the Georgia Department of Transportation has undertaken the UCP to certify Disadvantaged Business Enterprises in the State of Georgia. This MOU is a continuation of the previous existing agreement and a \$2,000.00 annual cost for the provision of service will still apply. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Heard**

#### **9. Water Resources/Ron Seibenhener**

**2018-0143 Award BL073-17**, F. Wayne Hill Water Resources Center lab improvements, to low responsive bidder, Lovvorn Construction, Inc., amount not to exceed \$714,000.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**Discussion – Heard**

**2018-0154 Award BL111-17**, construction of Big Flat Creek gravity sewer and force main, to low bidder, John D. Stephens, Inc., amount not to exceed \$5,838,052.00. Contract to follow award. Subject to approval as to form by the Law Department. District 3/Hunter (Staff Recommendation: Award)

**Consent – Hunter**

**2018-0156 Award BL100-17**, Tuggle Road 2-inch water main replacement project, to low bidder, D&H Construction Company, Inc., amount not to exceed \$579,935.00. Contract to follow award. Subject to approval as to form by the Law Department. District 4/Heard (Staff Recommendation: Award)

**Consent – Heard**

**2018-0158 Award BL110-17**, construction of Pharr Woodberry gravity sewer extension and sewer service expansion, to low bidder, Strickland & Sons Pipeline, Inc., amount not to exceed \$3,747,296.00. Contract to follow award. Subject to approval as to form by the Law Department. District 3/Hunter (Staff Recommendation: Award)

**Discussion – Heard**

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**III. New Business**

**9. Water Resources/Ron Seibenhener**

**2018-0159 Award BL131-17**, emergency repair services for water and sewer mains on an annual contract (March 03, 2018 through March 02, 2019), to low bidder, John D. Stephens, Inc., base bid \$450,000.00 (this represents a 2% decrease over the previous contract). Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

Consent – Howard

**2018-0167 Approval** to renew OS012-16, maintenance of Watson-Marlow/Bredel pumps and control panels on an annual contract (April 19, 2018 through April 18, 2019), with Eco-Tech, Inc., base amount \$300,000.00. (Staff Recommendation: Approval)

Consent – Howard

**2018-0161 Approval/authorization** for the Chairman to execute a Memorandum of Agreement For Participation In The District-Wide Toilet Retrofit Program with Metropolitan North Georgia Water Planning District (MNGWPD) in the amount of \$250,000.00. Subject to approval as to form by the Law Department.

Consent – Howard

**IV. Old Business**

**I. Commissioners**

**2017-5007 Approval** Formerly 20170715, to fill the unexpired term of Carolyn Penniman from the Gwinnett Animal Advisory Council. Term expires December 31, 2018. District 2/Howard (Tabled on 01/16/2018)

**V. Adjournment**

{Action: Adjourn Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}